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|  | Requirements & Criteria | | Grade Weight |
| *Course Participation* | ***For Each Unit, you are required to:*** | - Complete all activities on LMS: (individual work)  1. Reading Discussion Question,  2. Listening Quiz  3. Speaking Assignment  4. Writing Assignment  5. Vocabulary Revision Quiz  6. Grammar Revision Quiz  - The deadline for each week’s assignment will be included in each activity. You will still be able to submit your work, but your score will be ***deducted by 20% for being late.***  - **All quizzes** can be attempted multiple times, but you have to **score at least 50%** in one attempt to **pass the task.**  - You will receive full marks of participation for completely finishing the tasks. **IF** any sign of **copying is spotted,** that **UNIT’s participation grade will be zero.** | ***30% (in total) (6% for each Unit)*** |
| *Two Fifteen-Minute Tests* | ***Informed later by the teacher.*** | | ***20% total***  ***(10% each)*** |
| *Mid-of-term Examination* | ***Decided by the School’s Administrative Teachers*** | | ***20%*** |
| End-of-term Examination | ***Decided by the School’s Administrative Teachers*** | | ***30%*** |